

Spill Notification Complaint Reporting Form
Illicit Discharge Elimination Program
Genesee County

Municipality: _____

TWP Section where incident occurred:

Complaint made by: _____

Phone #: _____

Date: _____ Time: _____ Do you have an estimate of how much pollutant got discharged? _____

Location of Discharge: _____ Offending Party (if known) _____

Nature of Problem (i.e. paper waste, odor, color, etc.): _____

Is this an Emergency?

Yes (Then Phone 911) No

Nature of Emergency: _____

Initial Contact made to:

- 911
- Fire Dept. _____
- Police Dept. _____
- GCDC 732-1590
- GCHD 257-3612
- GCRC 767-4920
- PEAS Hotline (State) 1-800-292-4706
- Other _____

Additional Comments:

Site Investigation

Date of Observation: _____

Investigating Agency: _____

Location of Discharge: _____

- Initial Investigation
- Follow-up Investigation

Crew Members: _____

Investigation Location: _____

Observations (odor, color, volume, etc): _____

Actions Taken:

Danger to health and/or environment:

Yes No

Were photos taken: Yes* No

Date Corrected: _____

* Please attach copies

If necessary:

Agency Referred to: _____

Agency Contact: _____

Method of Communication:

E-mail Letter/memo Phone

Content of Communication:

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1. Take down complaint information.
2. Fill out the Spill Notification form for the Illicit Discharge Elimination Reporting System.
3. Inform the caller that the problem will be further investigated and thank him/her for calling in.
4. If the problems are related to sanitary please contact the Genesee County Health Department at (810) 257-3612.
5. If the problem is related to oil please phone 911.
6. If the spill/ discharge has released any polluting materials to the surface waters of the State or the ground waters of the State the appropriate district office must be notified immediately. Phone (517) 284-6651, fax: (517) 241-3571. You may call 24-hour Polluting Emergency Alerting System phone # (800) 292-4706 after hours.
7. Please fax completed form to appropriate agency:

Brian Zuber at the EGLE
ZuberB@michigan.gov
Phone 517-388-0267

and Genesee County Drain Commissioner
c/o Sue Hogan shogan@co.genesee.mi.us
Phone 810-732-1590 Fax (810)732-1474

GCHD: Fax: (810) 257-3125
GCRC: Fax: (810) 767-5373